

# **PLEASANT VALLEY FIRE DISTRICT**

## **RECORDED MINUTES OF REGULAR BOARD MEETING, June 19, 2024 These minutes will be submitted for approval at the July 17, 2024 Board Meeting**

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Kathy Hunt at 17:32.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
  - a. **Board Members present:** Kathy Hunt – Chair, Bob Turner – Vice-Chair, Peter Elenius - Clerk, Ted Tucci – Treasurer by phone, John Norman - Member; Kathy stated that a quorum was present.
  - b. **Board Member(s) not present:**
  - c. **FD staff present:** Chief - Mark Stratton
  - d. **Public present:** none
- 4) **Call to the public:** none
- 5) **Approval of Minutes of the:**
  - a. **Regular Session May 22, 2024** – Bob made a motion to accept the minutes of the May 22, 2024 meeting, John seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
  - a. **Chief's Report:** Mark gave the Chief's report.
    1. Tonto Forest south of Tonto Basin will go into Stage 2 fire restrictions, our area will stay in Stage 1
    2. Met with Native Air for EMT week
    3. Met with Woody Cline, reference guard rails and use of Forest Service radio tower.
    4. Met with APS for final walk through of the new Micro grid generator.
    5. Update on Rescue 610. Front end alignment scheduled for Tuesday (6/25) morning
    6. Julee is doing CPR training next month
    7. Highway cleanup completed
  - b. **Admin's Report:** Mark gave the Admin's report.
  - c. **Treasurer's Report for May 2024:**
    - County Balance in General Funds less uncleared warrants of \$ 125,709.00
    - Capital Reserve balance of \$ 111,860.80;
    - Pension Fund balance of \$ 23,365.50;Kathy reviewed the Treasurer's report. Bob made a motion to accept the May 2024 Treasurer's report, Ted seconded and the motion passed unanimously.
- 7) **Legislative Report:** no updates.

# **PLEASANT VALLEY FIRE DISTRICT**

## **RECORDED MINUTES OF REGULAR BOARD MEETING, June 19, 2024 These minutes will be submitted for approval at the July 17, 2024 Board Meeting**

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

### **8) Business: Information/Discussion/Vote**

- a. **Service call billing status** – See admin report.
- b. **Operations SOPs Review and Approval** – tabled
- c. **Board SOP Review** – Peter reviewed updates to Board SOPs 9 through 14. These SOP updates will be approved at the next board meeting.
- d. **Tender purchase discussion** – No tender meeting requirements has been found. Will continue looking.
- e. **Repeater and phone system upgrade** – We now have access to the Forest Service tower for new repeater location. Internal review meeting will be held week of 6/24/2024.
- f. **Transfer of excess General Funds to Capital Reserve** – Peter made a motion to transfer \$101,400 from the General Fund to Capital reserve prior to the end of June. Ted seconded and the motion passed unanimously.
- g. **Transfer of funds from Capital Reserve to General Fund for initial FY 2024-25 Operations** – Peter made a motion to transfer \$40,000 from Capital Reserve to General Fund to fund the initial FY 2024-25 operations. Bob seconded and the motion passed unanimously.
- h. **Approval of Budget Resolution for the 2024-25 Fiscal Year** – Kathy made a motion to approve the Budget Resolution for the 2024-15 Fiscal Year, Ted seconded and the motion passed unanimously.

### **9) Items for Future Agendas**

1. Service call billing status
2. Operations SOPs review & approval
3. Board SOP review & approval
4. Tender purchase
5. Repeater and phone system upgrade

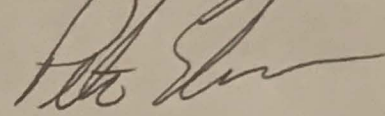
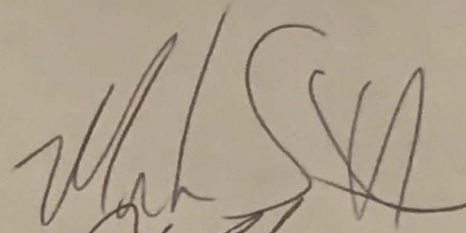
**10) Adjournment** – Bob made a motion to adjourn at 18:38, John seconded and the motion carried unanimously.

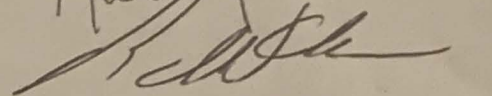
## NOTICE: Regular Session and Executive Session of Pleasant Valley Fire District on June 19, 2024

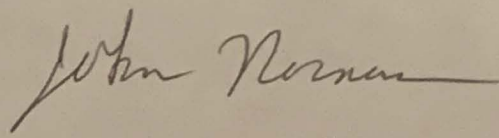
Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Regular Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:30pm (1730 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting via phone or Skype.

### AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes:
  - a) Regular Session of May 22, 2024
- 6) Reports and Correspondence - Information/Discussion/Vote
  - a) Chief's Report
  - b) Admin Report & District Calendar Review
  - c) Treasurer's Report for May 2024
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
  - a) Service call billing status
  - b) Operations SOPs review & approval
  - c) Board SOP review
  - d) Tender purchase
  - e) Repeater and phone system upgrade
  - f) Transfers of excess General Funds to Capital Reserve
  - g) Transfer of funds from Capital Reserve to General fund for initial FY 2024-25 operations
  - h) Approval of Budget Resolution for the 2024-25 Fiscal Year.
- 9) Items for future agendas
- 10) Adjournment



Kathay Hunt  




Ted Tucci by phone